



## **Roof Top Pre- Storm/Hurricane Preparedness Checklist**

1. Ensure all drains and overflows are free from debris / Secure strainers as necessary
2. Ensure all gutters and downspouts are free from debris
3. Secure any loose objects and/or debris on roof surface
4. Check all roof mounted AC units for missing or loose components (ie, straps, access panels).
5. Trim trees & foliage on/near roof surface
6. Check mechanical condensate lines to ensure proper attachment
7. Check all electrical components installed at parapet walls on roof surface
8. Secure & lock all roof access hatches
9. Check emergency power generators for proper operation.

\*\*Call the Archdiocese of Miami Building and Property Office, 305-762-1032, with any specific roof preparation questions.